

SUMMARY OF CONTENTS

Before beginning any work on the proposal, read the policy guidelines thoroughly. As you complete the grant application, please use this check-list as a guide. Complete and sign this page and mail it in with the application as page 2. When submitting the grant application, please put together the requested information in the following order. Please check "Yes" if the information is enclosed with the application.

	YES	NO	GOV Use Only
1. General Information Form (Attached Form, pg 1)	_____	_____	_____
2. Summary of Contents Form (Attached Form, pg 2)	_____	_____	_____
3. PSAP Information Form (Attached Form)	_____	_____	_____
4. Comprehensive Plan & Justification for proposed grant project	_____	_____	_____
5. Budget Summary Form (Attached Form)	_____	_____	_____
6. Budget Narrative	_____	_____	_____
7. Audit information, state when and by whom the audit was completed and where it is kept	_____	_____	_____
8. Letters of Support	_____	_____	_____
9. All the information is in the correct order as listed	_____	_____	_____
10. There is one original plus 11 copies of the grant application	_____	_____	_____

If the application is submitted incomplete, it will be returned immediately and will not be reviewed.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL